

Region 2 Workforce Investment Board

Executive Board Meeting

November 30, 2023

11:00 AM

Minutes

The meeting was called to order by Chairman Mr. Andy Skidmore. There were no registrants for Public Comment. There was a Quorum, those in attendance in person were: Chairman Mr. Andy Skidmore (Putnam Co. Commissioner), Mr. Tommy Adkins (Lincoln EDA), Mr. John Mandt Jr. (Cabell Co. Commissioner), Mr. Clayton Hamilton (HRDF), Mr. Charles Shaw (RLCCC), Mr. Tim LaFon (Lawyer), Ms. Teresa Swecker (DRS), Mr. Hugh Roberts (Cabell Co. Schools), Mr. Todd Motz (Insulators Local 80), and R2WIB Staff: Ms. Melissa Bias and Mrs. Malissa Dishman.

There was a Motion for the October Minutes approval by: Mr. John Mandt Jr. and was seconded by Mr. Tommy Adkins.

Mr. Tim Lafon informed the Executive Board that any proposed changes being made to the Bi-Laws need to be finalized, put on the next Agenda, and sent out at least 14 days prior to the next Full Board Meeting in order to be voted on. Mr. LaFon and the Executive Board Members spoke about the Executive Committee Make-up being changed to needing five representatives, including: 1- Non-Business, 1- Business, the Youth Chair, the Chair, and the Chief Leo; there must be 50% present of these five to have a Quorum, with no more than two being from the same county. There was a motion made to make changes to the Executive Committee's Make-up by Mr. Todd Motz and seconded by Mr. John Mandt Jr.

Executive Director Ms. Melissa Bias explained to us the meaning of "other unrestricted funds" and "Green Money". She also explained that Mr. LaFon has been paid with unrestricted funds for the bill a Board Member questioned; Ms. Bias explained we have to go through the procurement policy for the bill to be paid any other way. The Executive Board Members wants to update the procurement policy. There was a motion made to update the procurement policy by Mr. Todd Motz and seconded by Mr. Tommy Adkins.

Chairman Mr. Andy Skidmore motioned to adjourn the meeting and Mr. John Mandt Jr. seconded.

The meeting adjourned at 11:59 A.M.

Respectfully submitted by Mrs. Malissa Dishman