

Region 2 Workforce Investment Board

Full Board / Executive Board Meeting

Thursday, November 30, 2023

Executive Committee Members Only Meeting will meet from: 11AM-12:00pm

Lunch Provided

Full Board Meeting 12:00PM-2:00PM

AGENDA

Call to order: Chairman, Mr. Andy Skidmore

Approval of the minutes: Minutes for October 19, 2023 attached - Mrs. Malissa Dishman

Legal Reporting- Mr. Tim Lafon

Financial Report- Ms. Brenda Hunt

Executive Report- Ms. Melissa Bias

Guest Speaker: MACH1 – Presentation – Mr. James Taylor & Mr. David Wyatt

Old Business :

1. Discussion on boards understanding of the requirement to follow procurement policy and what is allowable under WIOA regarding legal fees.
2. Update on Bi-Laws and Discussion
3. Update on Board Membership

New Business:

1. Approval of Mr. John Mandt Jr.- Cabell County Commissioner as the new Region 2 Workforce Investment Board (CLEO) Chief Local Elected Official.
2. Approval of Mr. John Mandt. Jr – Cabell Commissioner to have signatory approval to be listed on Region 2 Workforce Development Board bank account with WesBanco in Huntington, WV.
3. Discussion & Approval to pay the overage on invoice from HRDF – Human Resource Development Foundation agreement. The contract for WBLS (Work Based Learning) is for \$106,445.00 and the close out report sheet showed an expenditure of \$108,258.48 which is \$1,813.48 over the agreement.
4. Discussion & Approval to increase Region 2 Workforce Investment Board Health coverage from 50% to 80% for employee only.
5. Discussion & Approval to change the personal leave incentive policy in the Region 2 WIB handbook.
6. Discussion & Approval to update Region 2 WIB Employee Handbook with State EO Officer to ensure all EO laws and any protective classes are documented and in compliance with the law.
7. Discussion & Approval to renew contract with WIN Career Readiness Courseware for Region 2 WIOA Adult/DW/ Youth and ABWD funding covering costs.
8. Discussion & Approval to update WIOA literature and brochures.
9. Discussion & Approval to approve a calendar for Executive Committee Meetings and Full Board Meetings for 2024.