

2/15/2024 AGENDA

HAPPY "2024" NEW YEAR!

Full Board Meeting

12:00PM-2:00PM

- I. Call meeting to order – Andy Skidmore- Chair- Putnam Commissioner.
Pledge Allegiance
Prayer – Bishop Shaw – Region 2 Youth Chair
- II. Approval of the Minutes for the November 30,2023
- III. Public Comment
- IV. Legal
- V. Financial Report
- VI. Executive Director Report

- VII. Old Business
 1. Article VI – Discussion & Approval

- VIII. New Business
 1. Discussion and approval of the R2 Procurement policy and state recommendations
 2. Discussion and approval to submit the following RFP's out for bid
 - A. WBLS-Work Based Learning Services
 - B. Accountant/CPA
 - C. Legal Services
 - D. IT Service Contractor
 - E. Media Services
 - F. Discussion/ Approval on Youth Program & Training contract.
 3. Discussion and approval of personnel changes.
 - A. Malissa Dishman- Administrative Assistant to Executive Director: Financial Clerk / Equal Opportunity Officer. Increase request for approval rate from \$15.00 to \$19.23 rate per hour.

B. Heather Merritt – SNAP E&T ABWD Case Manager to Youth Coordinator/ Supervisor-Assisting E.D./ ABWD Case Manager Increase request for approval rate \$25.24 to \$27.64

C. Discussion and approval: National Association of Workforce Development Boards

D. Discussion Approval for Executive Director and Youth Coordinator/ Assistant to attend the National Association of Workforce Development Boards Meeting in Washington DC. March 23-26
Members \$1,150.00 per person and hotel if registered before March 1, 2024 \$342.00 per night per person.

2/8/24 Update: The Youth Coordinator is unable to attend.

E. Discussion and Approval for Executive Director and Youth Coordinator / Assistant to attend 40th Annual Conference- NAWDP – National Association of Workforce Development Professionals. May 20-22. Early Bird Special - \$625.00 NAWDP members per person and Hotel rooms must be reserved before April 26th- \$229.00 per night. (Travel/ flight)

F. Meeting Adjourned – Next Meeting: see below

Meeting Dates:

Executive & Full Board Meetings

Executive Board 11:00AM-12:00PM

Full Board 12:00PM-2:00PM

February 15,2024 *Full Board Meeting only*

April 18,2024

July 18,2024

October 17,2024

